



# FREMONT/NEWARK YMCA Y-KIDS SCHOOL YEAR 2016/2017 REGISTRATION FORM/CONTRACT

**Child's Full Name** \_\_\_\_\_ **Y-Kids Site Attending** \_\_\_\_\_  
**Birthdate** \_\_\_\_\_ **Gender**  F  M **School Attending (if different than Y-Kids)** \_\_\_\_\_  
**Enrollment Start Date** \_\_\_\_\_ **Grade Level** \_\_\_\_\_  
**Primary Guardian Name** \_\_\_\_\_ **Secondary Guardian Name** \_\_\_\_\_  
**Parent Birthdate** \_\_\_\_\_ **Parent Birthdate** \_\_\_\_\_  
**Street Address** \_\_\_\_\_ **Street Address** \_\_\_\_\_  
**City** \_\_\_\_\_ **Zip** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_  
**Phone (Day)** \_\_\_\_\_ **(Evening)** \_\_\_\_\_ **Phone (Day)** \_\_\_\_\_ **(Evening)** \_\_\_\_\_  
**Email** \_\_\_\_\_ **Email** \_\_\_\_\_  
**Employer** \_\_\_\_\_ **Employer** \_\_\_\_\_  
**Title/Position** \_\_\_\_\_ **Title/Position** \_\_\_\_\_

Does your child have special needs:  Yes  No If yes, please describe: \_\_\_\_\_

**Information needed for grant purposes only:**

Child's Ethnicity: \_\_\_\_\_ Do you qualify for free/reduced lunch at school?  Yes  No  
 Is your head of household a female?  Yes  No Language spoken at home: \_\_\_\_\_  
 Household Income:  \$0- \$15,000  \$15,001- \$30,000  \$30,001- \$45,000  \$45,001- \$50,000  \$50,001- \$65,000  \$65,000+

Program dates are the first day of school through the last day of school. Registration can take place at any time within these dates.  
 Program hours are 7:00AM- school start then from school dismissal – 6:00PM. On designated non-school days we are open 7:00AM- 6:00PM. Please see our calendar for these days.

**SCHOOL YEAR PLAN OPTIONS (PLEASE CIRCLE ONE BELOW)**

PROGRAM PLAN	TIME <small>Times may vary slightly based on individual school bell schedules</small>	MONTHLY FEES <small>The monthly fees listed below are based on a full month of service. The fees for August and June will be prorated based on the number of days that care is provided.</small>	NON-SCHOOL DAYS INCLUDED <small>Full day child care provided during non-school days if your program has a check mark below. These days include winter and spring breaks, teacher in-service days, furlough days, etc. See program calendar for all applicable days.</small>		
		3 Day Plan	Circle your 3 days	5 Day Plan	5 Day Plan ONLY
<b>AM Only Plan (1<sup>st</sup>-6<sup>th</sup> grade)</b>	7:00 - 8:30 AM	\$155	M Tu W Th F	\$195	X
<b>Kindergarten Part Time Plan (includes TK)</b>	AM- 8:00 - 11:15AM PM- 11:45 - 3:00 PM	\$245	M Tu W Th F	\$345	X
<b>Kindergarten Plan (includes TK)</b>	AM- 7:00- 3:00PM PM- dismissal- 6:00PM	\$415	M Tu W Th F	\$615	✓
<b>Kindergarten Plus Plan (includes TK)</b>	7:00AM- 6:00PM	\$475	M Tu W Th F	\$685	✓
<b>Elementary PM Plan (1<sup>st</sup>-6<sup>th</sup> grade)</b>	Dismissal - 6:00PM	\$365	M Tu W Th F	\$515	✓
<b>Elementary Plan (1<sup>st</sup>-6<sup>th</sup> grade)</b>	7:00 AM - 6:00PM	\$415	M Tu W Th F	\$565	✓

**PAYMENT OPTIONS (PLEASE CHECK ONE BELOW)**

Full payment for the entire year Due at time of registration  
 Monthly Billing Due on the 20<sup>th</sup> of the month prior to service  
 Electronic Funds Transfer  Bank Draft  Credit Card Ran on the 15<sup>th</sup> of the month prior to service  
 I have a 3<sup>rd</sup> Party Agency: \_\_\_\_\_ (Agency's Name)

Check enclosed (payable to YMCA)  
 Charge \$ \_\_\_\_\_ to my  Visa  MC  AmEx  
 Card # \_\_\_\_\_ Exp Date \_\_\_\_\_ Security Code \_\_\_\_\_  
 Signature \_\_\_\_\_

I authorize my bank/credit card provider to honor pre-authorized drafts drawn by the YMCA on my account for membership, child care, programs or contributions. I understand a voided check must be attached to my application to draft from a checking account/copy of the top portion of my bank statement to draft from a savings account/ or presentation of my MasterCard, Visa, or American Express card to draft from a credit card. It is my understanding that the YMCA will draft my account continuously thru the membership or program end date. If I wish to terminate service I understand that I must submit a cancellation notice 30 days prior to my electronic draft, but until the YMCA is in receipt of my written notice I am responsible for monthly child care dues.

I understand that I am responsible for paying the following fees and that the registration fees are NONREFUNDABLE:

Registration Fee- \$80 (Child 1) \_\_\_\_\_ Monthly Tuition (Child 1)- \$ \_\_\_\_\_  
 Registration Fee- \$60 (Child 2) \_\_\_\_\_ Monthly Tuition (Child 1)- \$ \_\_\_\_\_  
 Registration Fee- \$40 (Child 3) \_\_\_\_\_ Monthly Tuition (Child 1)- \$ \_\_\_\_\_  
 Total Payment Due Now- \$ \_\_\_\_\_



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YMCA of the East Bay Y-Kids School Year Program is for children entering Kindergarten through 6<sup>th</sup> grade.

- 1 The YMCA Parent Handbook serves as a part of this Admission Agreement. Please understand that it is your responsibility to read and understand the policies set forth in the Parent Handbook.
- 2 A one-time nonrefundable and non-transferable registration fee is required upon enrollment. This fee is \$80 for the first child, an additional \$60 for the second child, and an additional \$40 for all subsequent children. If there is a break in service, a re-registration fee of \$40 will be charged at the time of re-enrollment for each student. **THESE FEES ARE NONREFUNDABLE.\***
- 3 An Electronic Funds Transfer (EFT) may be automatically drafted from your bank account (checking, savings, and credit card) on the 15<sup>th</sup> of the month prior to service. If your credit card is declined or bank draft is rejected, a \$25 service charge will be applied to your account.
- 4 Be sure your member number or your child's full name and school are on all payments. Postdated checks are not accepted.
- 5 Questions regarding fees, plan changes, payments, etc. should be directed to the main office at 41811 Biscow Rd., Fremont, CA 94538, 510-657-5200. All changes and cancellations require a two week written notice given to your Y-Kids site director.
- 6 A late fee of \$40 (limited to \$40 per family) will be assessed for payments received after the 25<sup>th</sup>. After the last day of the prior month of service, if payment has not been received, childcare services may be suspended. Returned checks are considered late payments and a \$40 fee will be assessed. Checks that have been returned on two different occasions will require that future payments be in the form of a money order or cashier's check.
- 7 Financial assistance is available for families that qualify. Funds are limited and are based on a first-come, first-served basis. Contact your local business office for more information.
- 8 Tuition is based on enrollment NOT attendance. There are no adjustments for non-attendance, partial week attendance, or personal vacations.
- 9 Refund conditions: Refunds/prorates cannot be granted for absences due to illness or vacation. When you enroll, you are reserving time, space, staffing and provisions, whether or not your child attends. Refunds will be given for overpayment of fees or paid time after your two-week cancellation notice has elapsed. Refunds will not be given if your child is suspended or terminated from the program. Refunds subject to \$25.00 processing fee.
- 10 Daily drop-ins are only available during the school breaks and there is a daily fee associated with attendance if you are not registered for the Kindergarten Plan, Kindergarten Plus Plan, Elementary PM Plan and Elementary Plan.
- 11 Please understand that by signing this contract you authorize your child's participation in any field trip activity planned as part of the program. We will notify you in advance of these plans.
- 12 The YMCA will provide a 30 day written notice in advance of fee changes or operational hours.
- 13 We periodically take pictures of participants in YMCA programs/ activities. Please understand that these pictures may be displayed, used in fliers, brochures, videos, or other YMCA promotional material. If you prefer your child's picture not be used in any of the above, please inform the Executive Director in writing.
- 14 Additional Services: At times, the YMCA will provide additional services to children in the childcare centers. These services may take the form of a food program, youth sports league, enrichment course, or similar program.
- 15 Community Care Licensing Agency shall have the authority to interview children or staff and to inspect and audit child or facility records without prior consent. The license shall make provisions for private interviews with any children or staff members and for the examination of all records relating to the operation of the child care center. The department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, or inappropriate placement. (Community Care Licensing-Department of Social Services 510 622 2602)
- 16 The YMCA may terminate this contract if the program does not meet the needs of the children, if payments are not made as agreed, children or parent do not follow the YMCA Child Care Policies, including YMCA Behavior Standards or there are three (3) or more late pick-ups.
- 17 The YMCA of the East Bay is a non-profit organization. Our Federal Tax ID # is 94-1156317.

I have read, understand and agree to the tuition and payment policy of the YMCA of the East Bay, the Admissions Agreement and the Parent Handbook. I understand all mail or walk-in fees are due on the 20<sup>th</sup> of the month prior to attending and if received after the 25<sup>th</sup> of the month, a \$40 late fee will be assessed (per family). And if payment is not received by the 1<sup>st</sup>, services may be suspended. A two-week advance written notice is required for any program change or withdrawal. There will be no refund without such notice. The parent who registers the child in the program is the parent of record and is responsible for full payment. If I have special arrangement with another parent to pay part of the childcare, it is my responsibility to collect that payment. **I also understand that my registration fee and membership are non-refundable.**

The named Participant is in good health and has my permission to engage in YMCA activities. Recognizing that the YMCA will do its best to ensure a safe experience, I understand that certain dangers or accidents may occur. I give my permission to the physician selected by the YMCA to secure proper treatment for my child named above. I release the YMCA of the East Bay from all responsibility and liability of any nature resulting from my child's participation in the YMCA. Photos of my child may be used for promotional purposes.

Parent/ Guardian Signature

Date